

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1 CONTRACT ID CODE U		PAGE OF PAGES 1   5	
2 AMENDMENT/MODIFICATION NO P00004		3 EFFECTIVE DATE 25-Jun-2018		4 REQUISITION PURCHASE REQ NO 1300495284		5 PROJECT NO (If applicable)	
6 ISSUED BY CDR NAWCWD CODE 2543000 A [REDACTED] b6 [REDACTED] TION CIRCLE, STOP 1303 CH NALAKE CA 93566-6108		CODE N68936		7 ADMINISTERED BY (If other than item 6) DCMA HUNTSVILLE 1040 RESEARCH BLVD SUITE 100 MADISON AL 35758-2040		CODE S0107A  SCD: C	
8 NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) WYLE LABORATORIES, NC [REDACTED] b6 345 BOB HEATH DR HUNTSVILLE AL 35805-2842				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT ORDER NO N68936-16-FL-0036			
				X 10B. DATED (SEE ITEM 13) 15-Sep-2016			
CODE 2B360		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS IT MODIFIES THE CONTRACT ORDER NO. AS DESCRIBED IN ITEM 14							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
X B. THE ABOVE NUMBERED CONTRACT ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: richardj181810 The purpose of this modification is to make the following changes: Remove [REDACTED] as CSR and add [REDACTED] and update associated clauses.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) [REDACTED] /PROCURING CONTRACTING OFFICER TEL: [REDACTED] b6 b6 EMAIL: [REDACTED] b6			
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)		15C. DATE SIGNED		16B. U BY [REDACTED] b6 (Signature of Contracting Officer)		16C. DATE SIGNED 25-Jun-2018	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION A - SOLICITATION/CONTRACT FORM

The following have been modified:

**FOR YOUR INFORMATION:**

The following addresses and points of contact are provided:

Name: [REDACTED] b6  
Phone: [REDACTED] b6  
DSN: [REDACTED] b6  
Email address: [REDACTED]@navy mil b6

U.S. Postal Service Mailing Address:

COMMANDER b6 b6  
CODE 254330D [REDACTED] - [REDACTED]  
1 Admin Circle, STOP 1303  
Building 02334  
China Lake, CA 93555

Direct Delivery Address (UPS, FedEx, etc.):

COMMANDER  
CODE 254330D [REDACTED] b6  
NAVAIRWARCENWPNDIV  
1 Admin Circle, STOP 1303  
Building 02334  
China Lake, CA 93555

## SECTION G - CONTRACT ADMINISTRATION DATA

The following have been modified:

**252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)**

(a) Definitions, as used in this clause--

"Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.

"Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

"Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

(Contracting Officer: Insert applicable document type(s). Note: If a "Combo" document type is identified but not supportable by the Contractor's business systems, an "Invoice" (stand-alone) and "Receiving Report" (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

(Contracting Officer: Insert inspection and acceptance locations or "Not applicable.")

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

**Routing Data Table\***

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC:	HQ0338
Issue By DoDAAC:	N68936
Admin DoDAAC:	S0107A
Inspect By DoDAAC:	N32379
Ship To Code:	N/A
Ship From Code:	N/A
Mark For Code:	N/A
Service Approver (DoDAAC):	N32379
Service Acceptor (DoDAAC):	N32379
Accept at Other DoDAAC:	N/A
LPO DoDAAC:	N/A
DCAA Auditor DoDAAC:	
Other DoDAAC(s):	N/A

(\*Contracting Officer: Insert applicable DoDAAC information or "See schedule" if multiple ship to/acceptance locations apply, or "Not applicable.")

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

**b 6**  
(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact. For Navy WAWF questions call DFAS Customer Care 1-800-756-4571 option 6

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.



(a) The Contracting Officer has designated

Name: [REDACTED] b6  
 Email: [REDACTED]@navy.mil b6  
 Phone: [REDACTED] b6

Note: In the event of a Government Shutdown/Furlough where the designated COR is not available, urgent travel requests shall be submitted to the Deputy Department Head for approval in accordance with the 5252.232-9509 TRAVEL APPROVAL AND REIMBURSEMENT PROCEDURES (NAVAIR)(OCT 2013).

POC: [REDACTED] b6  
 6.7 Engineering Technical Services (ETS)  
 Code 675400  
 Phone: [REDACTED] b6

As the authorized Contracting Officer's Representative (COR) to perform the following functions, duties, and/or responsibilities:

a. Work cooperatively with members of the acquisition team;
b. If a classified contract, identify contract requirements and changes as they occur to the Contracting Officer's Security Representative (COSR);
c. Review, comment, and report on the contractor's progress and ensure the contractor complies with reporting requirements;
d. Read and understand the DoD Contractor Performance Assessment Reporting System (CPARS) Policy Guide (dated March 2010) and the User Manual for Contractor Performance Assessment Reporting System (CPARS) (dated May 2010) and your role and responsibilities in the CPARS process to include maintaining documentation that supports the CPARS assessments;
e. If a labor hour contract (level of effort) or order, review contractor invoices to ensure that proper labor categories are charged, travel and other items appear consistent with performance, and charges are reasonable for the work performed;
f. Provide an independent government estimate of desired or ordered work;
g. Track funds expended and remaining funds available so as not to overspend on the contract or order;
h. Except for requirements originated by you, accept services and/or deliverables when completed, unless otherwise specified in the contract or order, and certify that the government has accepted all deliverables;
i. Pay particular attention to the timely review of invoices;
j. Obtain refresher training as required by NAVAIRINST 4200.28D or as required by the PCO;
k. Promptly notify and provide recommended corrective action to the contracting officer and your superior of any of the following:
(1) Any violation of or deviation from the technical requirements of the contract or order;
(2) Inefficient or wasteful methods in use by the contractor, including the contractor exceeding the requirements of the order or contract;
(3) Any contractor request for changes to the contract;
(4) Issues that require clarification or resolution;
(5) Inconsistencies between invoiced charges and performance, including the use of improper labor categories;
(6) Instances where funds may be insufficient to complete the contract or order;
(7) Conditions requiring a replacement for you as COR; and
(8) Improper use of government material, equipment, or property;
l. Ensure the contract does not become a vehicle for personal services as described in the FAR Part 37, Service Contracting;
m. Review engineering studies, design, or value engineering proposals submitted by the contractor to determine their feasibility; and
n. When required, review, comment, and report on the annual and final performance reports of the contractor as to compliance with technical instructions, timeliness, and any problems associated with the

contract or order.

(b) The effective period of the COR designation is the period of performance of this contract.

(End of Summary of Changes)